



**The Dental
Hygienists'
Association of
Australia Inc.**

**Fri 11th – Sat 12th
September 2009
HYATT ADELAIDE
North Terrace
Adelaide SA 5000**

EXHIBITOR GUIDE

- 1 Trade Display Arrangements
- 2 Conference Program
- 3 Table Allocation Map
- 4 Exhibitor Registration Form
- 5 Delivery Docket



Symposium 2009

“Changing Faces”

EXPECTATIONS

- ✓ Approximately 150 – 200 delegates from the public and private sectors are expected to attend.
- ✓ The table display will be limited to 13 tables ONLY.

COSTS

- ✓ ADIA Members : \$480 (incl. GST).
- ✓ Non-Members : \$530 (incl. GST)

Your fee includes:

- ✓ One table (183cm x 76cm) with a white cloth
- ✓ Two chairs
- ✓ Morning, afternoon tea, lunch on both days for one exhibitor staff member

Your fee does not include:

- ✓ Access to power : There is very limited access to power in the Banksia Rooms. Please advise the ADIA office of your power requirements as soon as possible. Additional fees may be incurred.
- ✓ Satchel inserts : These have been priced separately at the rate of \$220 each.

Additional staff

- ✓ Additional member staff : \$110 (incl. GST) for each additional staff member which includes morning, afternoon tea and lunch on both days.
- ✓ Additional non-member staff : \$120 (incl. GST) for each additional staff member which includes morning, afternoon tea and lunch on both days.

TRADE DISPLAY ARRANGEMENTS

- ✓ Plenary will be in the Ballroom, with the Trade Display in Banksia 1 and 2 (adjacent to the Ballroom).
- ✓ Exhibition Tables are allocated in a draw from the hat.
- ✓ Lunch and teas will be served in the exhibition area.

EXHIBITOR CATERING

- ✓ Exhibitors are entitled to lunch and morning and afternoon teas for one person for each exhibitor table.
- ✓ Additional staff catering cost is \$110 for members per person/day (inc. lunch and teas) and \$120 for non-members.
- ✓ Exhibitors must return the attached Registration form to indicate catering numbers for lunch and teas.

ACCOMMODATION

For those exhibitors wishing to stay the contracted group rate of \$230 per night (room only) for a King room overlooking the city is available. Please contact the hotel direct to make a booking.



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FREIGHT AND STORAGE

- ✓ Freight – Please allow sufficient time for your goods to be delivered to the venue.
- ✓ The Venue will accept and store your goods up to two days in advance of the event provided that are clearly labelled.
- ✓ Please use the attached Delivery Label to ensure your goods are correctly delivered.

SOCIAL PROGRAM

- ✓ Exhibitors are welcome to book to attend Conference social activities.
- ✓ To book, complete and return the attached Registration form.

KEY DATES AND TIMES

Activity	Key Date	Time
Trade Display Set-up	Fri 11 Sept	From 7.00am
Conf Registration Open	Fri 11 Sept	From 8.00am
Trade Display Open	Fri 11 Sept	8.00am – 5.00pm
Drinks at Waves Nightclub	Fri 11 Sept	From 5.00pm
Trade Display Open	Sat 12 Sept	8.00am – 5.30pm
Gala Dinner	Sat 12 Sept	7.00pm
Exhibitors Bump Out	Sat 12 Sept	5.30pm – 6.30pm



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CONFERENCE PROGRAM

FRIDAY 11 SEPTEMBER 2009

7.00	Bump in for exhibitors
8.00 – 5.30	TRADE DISPLAY OPEN
8.00 – 9.00	Registration and Coffee
9.00 – 10.00	Plenary Session
10.00 – 10.45	Plenary Session
10.45 – 11.15	Morning tea
11.15 – 12.15	Plenary Session
12.15 – 1.00	Plenary Session
1.00 – 2.30	Lunch
2.30 – 3.30	Plenary Session
3.30 – 4.00	Afternoon tea
4.00 – 5.00	Plenary Session
5.00	Cocktails Waves Nightclub

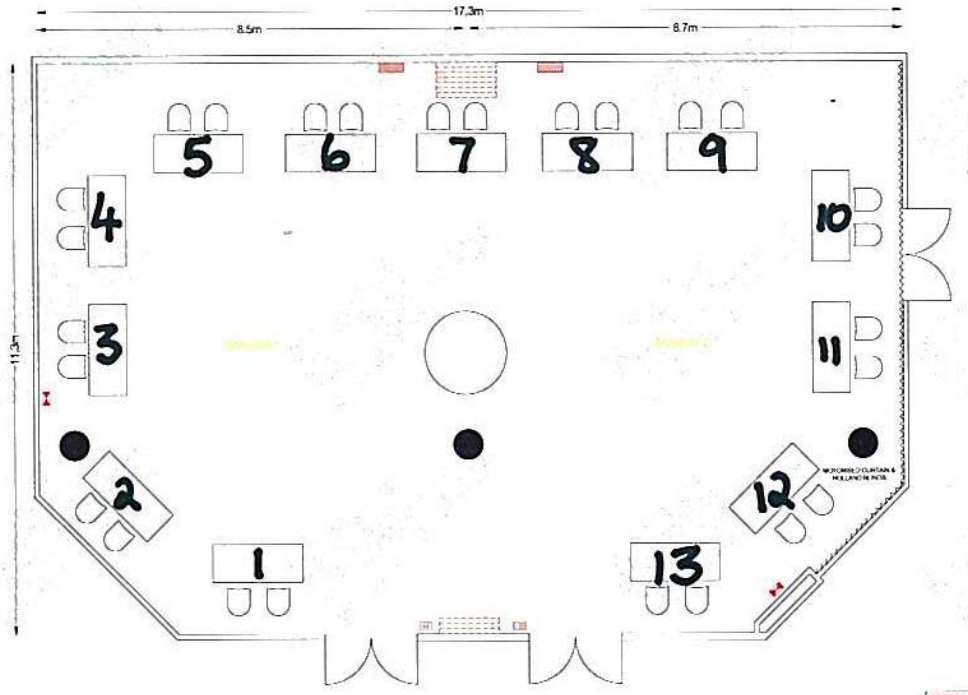
SATURDAY 12 SEPTEMBER 2009

8.00 – 5.30	TRADE DISPLAY OPEN
9.00 – 10.00	Plenary Session
10.00 – 10.45	Plenary Session
10.45 – 11.15	Morning tea
11.15 – 12.15	Plenary Session
12.15 – 1.00	Plenary Session
1.00 – 2.30	Lunch
2.30 – 3.30	Plenary Session
3.30 – 4.00	Afternoon tea
4.00 – 5.00	Plenary Session and Close
5.30 – 6.30	Exhibitor Bump Out
7.00	Gala Dinner Wine Centre

CONFERENCE SPEAKERS INCLUDE

- | | |
|-------------------------|----------------------|
| ✓ Prof. Laurie Walsh | ✓ Prof. Mark Bartold |
| ✓ Prof. Grant Townsend | ✓ Ms Cathryn Carboon |
| ✓ Maria Perno Goldie | ✓ |
| ✓ Prof. Theo Gotjamanos | ✓ |

INDICATIVE DRAWING ONLY



1	6	11
2	7	12
3	8	13
4	9	
5	10	



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EXHIBITOR REGISTRATION FORM

EXHIBITOR INFORMATION

Ms/Mrs/Dr/Mr _____
Given Name _____
Organisation _____
Mailing Address _____

State _____
Postcode _____
Mobile _____
Email _____

ADDITIONAL EXHIBITOR

Ms/Mrs/Dr/Mr _____
Given Name _____
Organisation _____
Mailing Address _____

State _____
Postcode _____
Mobile _____
Email _____

SOCIAL PROGRAM

Cost	Event
\$50	Fri 11 th - Drinks at Waves Nightclub
\$85	Sat 12 th - Gala Dinner

PLEASE FORWARD YOUR COMPLETED EXHIBITOR REGISTRATION FORM AND PAYMENT FOR YOUR TABLE AND SOCIAL EVENTS TO:

ADIA
P O Box 536
STRAWBERRY HILLS NSW 2012

If paying by direct debit, please pay:

Account Name : ADIA
BSB : 032 010
Account No. 130905

	Cost	No.	Total
Table (Member)	\$480		
Table (Non-Member)	\$530		
Additional staff (Member)	\$110 (ea)		
Additional staff (non-member)	\$120 (ea)		
Satchel Inserts	\$220 (ea)		
Waves NightClub Cocktails	\$50		
Conference Dinner	\$85		
GRAND TOTAL			





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DELIVER TO:	Hyatt Regency North Terrace ADELAIDE SA 5000
NAME OF EVENT	Please receive and store these goods for this event: Symposium 2009 Dental Hygienists' Association of Australia Inc. 11-12 September 2009
VENUE CONTACT NAME:	SARA COLEMAN
CONTACT NO AT VENUE:	(08) 8238 2328
EVENT ROOM:	BANKSIA 1 AND 2
ITEM NUMBER:	
TOTAL NUMBER OF ITEMS	
EXHIBITING COMPANY NAME:	
COMPANY CONTACT NAME:	
CONTACT NUMBER:	